***Firwood Bootle Cricket Club***

***Risk Assessment:***

***Opening of the clubhouse and match day requirements***

**Part A: Club Details**

**Name:** Firwood Bootle Cricket Club **Club contact:** Josh Murphy

**Address:** Firwood Bootle Cricket Club **Name of persons completing**

Wadham Road **risk assessment:** Danny Hart & Liam Jones

Bootle

Merseyside

L20 2DF **Name of persons checking**

**completed risk assessment:** FBCC Committee

**Telephone number:** 07423436814 **Date complete:** 23/07/2020

**Part 2: Risk Assessment**

**Introduction**

Firwood Bootle Cricket Club will ensure the actions and procedures set out in this risk assessment are followed in accordance with current Government and ECB guidelines to ensure the safety of all players, club members, league officials and visitors is paramount at all times.

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| **Section 1: People Management and communication** | | |
|  | **Controls require** | **Actions** |
| 1A | Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend. | Continued instructions posted on FBCC website and Social Media platforms which inform all players, club members and members of the public to stay away from FBCC club facilities if displaying any Covid-19 symptoms and also follow government guidelines in terms of isolating for given period. |
| 1B | An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing. | Completed |
| 1C | A plan for where parents and players will sit whilst watching cricket activities. | Completed |
| 1D | Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19. | Completed |
| 1E | Staff and volunteer training to support the implementation of the plan, with suitable training records. | Completed |

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| **Section 2: Buildings** | | |
|  | Controls require | Actions |
| 2A | Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission. | All natural ventilation will remain open which allows a constant flow of air throughout all buildings. |
| 2B | Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this. | Completed |
| 2C | Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission. | Completed |
| 2D | Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather. | In the event of wet weather, players, spectators and visitors will not be permitted to congregate inside any buildings.  All players, spectators and visitors will be advised to return to their own vehicle instructed to maintain social distancing whenever there is wet weather. |

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| **Section 3: Social and hospitality areas** | | |
|  | Controls require | Actions |
| 3A | Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed. | Each time a person enters any FBCC premises; they must sign in and complete one of FBCC’s records which follow Government guidelines set on June 23rd 2020 to help assist the NHS track and trace. This enables a record of all attendees to be kept by the bar manager for up to 21 days. |
| 3B | Identification of suitable areas for outdoor service that don’t overlap with cricket activity. | Club will not be providing outdoor services at this time |
| 3C | Steps taken to minimise time and the number of people at the bar. | Completed |
| 3D | Steps taken to minimise contact points at payment or around the hospitality space. | Players, club members and members of the public advised to pay on card (contactless payments) as much as possible and if not able to then advised to use correct change. |
| 3E | Suitable PPE provision and training for staff and volunteers. | Completed |
| 3F | Strategy for the safe serving, clearing and cleaning of glassware and tableware. | Completed |
| 3G | Deep cleaning strategy to minimise COVID-19 transmission risk | Completed |
| 3H | Daily cleaning strategy to minimise COVID-19 transmission risk. | Completed |
| 3I | High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records. | Completed |

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| **Section 4: Hygiene and cleaning** | | |
|  | Controls require | Actions |
| 4A | Materials, PPE, cleaning products and training that you have provided to your staff for effective cleaning. | Completed |
| 4B | Provision of hand washing facilities with warm water, soap, disposable towels and bin. | Completed |
| 4C | Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation. | Completed |
| 4D | Provision of suitable wipes and hand sanitiser on the field for hygiene breaks. | Completed |

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| **Section 5: Preparing your buildings** | | |
|  | Controls require | Actions |
| 5A | Consider the risk of Legionnaire’s disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above. | Completed |
| 5B | Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning). | Gas safety – complete  Electrical safety – complete  PAT testing – complete  Fire Safety – TBC  Emergency lighting – TBC |
| 5C | Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance. | Completed |

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| **Section 6: First Aid** | | |
|  | Controls require | Actions |
| 6A | Check that your first aid kits are stocked and accessible during all activity. | Completed |
| 6B | What steps have you taken to improve your first aiders’ understanding of first aid provision under COVID-19? | Current club first aiders are aware of procedures to follow when providing first aid under Covid-19 |
| 6C | If you have an AED then check that it is in working order, service is up to date and that it is available during all activity. | Completed |

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| **Section 7: Preparing your grounds** | | |
|  | Controls require | Actions |
| 7A | Safety checks on machinery, sightscreens and covers. | Completed |
| 7B | Check and repair of any damage to pitches and outfields. | Completed |
| 7C | Surfaces checked and watering regime adjusted based on lack of rainfall. | Completed |

Risk Assessment Review Date: \_\_\_\_\_\_\_\_\_